

September 2025



Did You Know...

Cleveland Metropolitan Schools has partnered with Amwins, an independent third-party vendor, to perform a verification of dependent status as it relates to your healthcare benefits

Why is CMSD conducting a Dependent Eligibility Verification Program?

CMSD is conducting a dependent audit verification to ensure that only eligible dependents are covered under its health and benefits plans. This process helps maintain compliance with plan rules, reduce unnecessary costs, and protect resources for employees and their families. By verifying dependent eligibility, CMSD can keep the benefits programs sustainable and fair for all participants.

As a reminder, eligible dependents are defined in your benefits summary as:

- Your spouse, provided you are not legally separated
- Your child up to the end of the month of his/her 26th birthday
- Coverage may be extended to a child of any age who is incapable of self-support due to a mental or physical disability.

A child is defined as your or your spouse's natural child, stepchild provided the natural parent remains married to you and resides in the household, legally adopted child or child placed with you for adoption, a child for whom you or your spouse has been appointed the legal guardian or custodian, or a child for whom you are required to provide health insurance by a Qualified Medical Child Support Order.

Next Steps

CMSD will send out multiple communications over the next few weeks with instructions on acceptable documentation and how to upload the required documentation to verify your dependent's eligibility. Be sure to thoroughly read all instructions and upload your documents by the due date. Failure to respond or provide all required documentation may result in the removal of your dependent from any company-sponsored benefits in which he or she is currently enrolled.